



Agenda
Parks & Recreation Advisory Board
August 26, 2020
7:00 PM

Please note due to capacity and COVID-19 social distancing restrictions, this meeting is being made available for viewing via Zoom. <https://us02web.zoom.us/j/83204680002>

<i>Item</i>	<i>Agenda Topic</i>
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| 1. | Call to order and welcome. |
| 2. | Approve the minutes of July 22, 2020 Parks & Recreation Advisory Board meeting |
| 3. | Old Business |
| 4. | New Business <ul style="list-style-type: none">a. RCSP Namingb. Farm 30% CD updatec. Cultural Events |
| 5. | Reports from Parks & Recreation Director <ul style="list-style-type: none">a. Facilities updateb. Program updatesc. Special Event updates |
| 6. | Committee Report <ul style="list-style-type: none">a. OSAG Committee |
| 7. | Other Business |
| 8. | Adjourn |

Rolesville Parks and Recreation Advisory Board Meeting
Unapproved Minutes
July 22, 2020

1. CALL TO ORDER – CHAIR

At 7:03 p.m., July 22, 2020, Terry Ratliff, Chair, called the meeting to order. *Note that no meeting was held in June.

The agenda for this meeting was distributed along with the Unapproved Minutes of our May 27, 2020 meeting, as recorded by Rhiannon Gschwend. JG also distributed a draft of the “Development Agreement” between the Town and developers of the Cobblestone Crossing project in Rolesville.

Attending tonight’s meeting were JG Ferguson, Parks and Recreation Director; Paul Vilga, Town Board; members Terry Ratliff, Chair; Mary Ka Powers; Derek Versteegen; student member Abby Armistead; Rhiannon Gschwend, Secretary. Nathan Babcock and Kevin Mazur were absent.

2. APPROVAL OF MINUTES

A motion was made by D. Versteegen and seconded by A. Armistead to approve the minutes for the May 27, 2020 meeting as submitted. Hearing no objections, the Chair moved to approve the minutes.

3. OLD BUSINESS

JG had no old business to report.

4. NEW BUSINESS

a. Carlton Point Greenway progress

- JG said he met last fall with the developers of the project and gave an update tonight:
- Town engineers have signed off on a 10ft wide greenway and intend to install rebar/concrete for reinforcement and a drainage system for the project. Drainage calculations have already been figured with an engineer.
- The SUP is ready and will go before the Town Board on August 18th. The engineers could likely finish up by the end of November if the SUP is approved by the Town Board next month. (The engineers would commence the project right away if the SUP is approved quickly).
- JG reports that the greenway project is and has been a priority due to the connectivity it will provide to the culvert under 401 bypass and eventually, Raleigh.

- There are some sections of the greenway trail that contain large granite formations/rocks that will require a 'work around'; engineers are trying to be creative with their solutions. The greenway will tie in with the Scarborough property, specifically.
- Derek raised questions and concerns about accessing the tunnel from the Scarborough property, as the topography in the area is challenging, and he would like to bring a section of greenway down to the creek nearby. JG says there is a sewer easement on the property that would be an issue. We could request a new/additional easement from their HOA either now or in the future – JG says there are some good reasons to request this now, up front, but that it shouldn't be too difficult if we waited. This will be a discussion to have very soon.
- Related to the difficult topography, Derek also raised concerns about signage for steep inclines and downward slopes along the greenway. JG says that ADA regulations do not apply to greenways, but we can get a signage package and handrails to alert users.

b. OSAG Greenway Recommendations

- Derek reported the OSAG Committee findings on the comprehensive greenway plan; the committee has been working hard since February and has offered sound ideas and conceptualizations before the PARAB tonight. (*See attached handout with maps that was distributed by JG along with the agenda and minutes tonight.)
- Derek says eventually all local greenways will connect to all neighborhoods – this is the strategic goal of the comprehensive plan, to be rolled out next year. The handout tonight includes color coded maps to describe what trails currently exist and what the OSAG would like to see developed as a "wish list" of new sections of connectivity. A general outline is below:
 - **Area 1** – this area would include a bypass near the Rolesville high school and would seek to accommodate the development of new subdivisions under way near Averette Rd., Young St., and the Rolesville Rd. corridor. This large section would connect 900 to 1200 new construction homes to these greenways. A new pedestrian bridge is desirable along E. Young Street.
 - JG said a bypass to Quarry Rd. is on the shelf pending funding; it will connect the Cedar Lakes neighborhood to the high school.
 - **Area 2** – this is a "dream plan" for Heritage Rd. down to Mill Bridge Nature Park, which now must cross Rogers Rd at a dangerous intersection. OSAG would like to see a new pedestrian bridge/crossing near Heritage Gates Community playground.
 - Paul says NCDOT does not like current crosswalk area, but they might allow a crosswalk down the hill from this location.
 - **Area 3** – JG says the OSAG wishes for this location are in line with the priorities of the Town; this section follows a powerline easement; Derek says there is a current paved greenway at the Olde Towne neighborhood,

so minor modifications would make the area park more accessible by greenway enhancements.

- **Area 4** – This is the area near Kalas Falls and Watkins Mill; OSAG believes creating new north-to-south connectivity without having to go all the way out to Rolesville Rd would be an improvement.
- **Area 5** – OSAG says Chandler's Ridge needs access to Granite Crest and JG thinks it's doable; Paul says he'd like to get this idea for a sidewalk extension in front of the right folks immediately, as they are beginning to break ground on the new subdivision now. He said all it would require is a map amendment to be drawn.
- **Area 6** – This is a lower priority segment of requested greenway enhancements to the Carlton Point greenway.
- **Area 7** – JG commented that we might need to make this modification run parallel to Virginia Water Dr., he says we might have to go back to the HOA there to request enhancements that run all the way back to the Carlton Point greenway.
- **Area 8** – This is an area not yet fully developed and lies near a pond close to Upchurch Ln.; OSAG recommends boardwalks and continued maintenance on the area as it experiences continued growth.

c. *2020 Advisory Board Goals*

- Mary Ka asked for an example of advisory board goals and JG explained that tracking customer feedback within the community and creating a departmental succession plan were priority examples. He says they're already working on this, among other things, such as tracking staff workloads.
- Paul asked the PARAB how involved it wanted to be in the future planning of town events. There was general discussion and consensus among PARAB members that at least initially, the PARAB might serve as a 'screening' board for individuals who wished to hold public cultural events in town. Rhiannon suggested creating a broad questionnaire and placing it on the Parks and Rec website for citizens who wished to hold an event, especially those requiring event space, etc. The form could then be passed on to the PARAB for discussion or accompany an interview of the prospective event organizer.

5. REPORTS FROM THE PARKS & RECREATION DIRECTOR

a. *Facilities Update*

- JG received a phone call about creating a memorial garden within Main Street Park to honor a lifelong citizen of Rolesville who recently passed. The PARAB is happy to discuss options with the family member who called, but the request does bring to the forefront issues of park standards and establishing precedents within the community. The PARAB will invite the family member of the deceased to a meeting to discuss.
- JG reported that the Rolesville Community School Park sign is no longer in existence; this brings up naming rights for parks and community spaces – an ongoing issue for the Town and the PARAB.

b. Programs Update

- PARAB members reviewed (in brevity) the Development Agreement for the Cobblestone Center, highlighting the option to build a new Community Center with or without a gymnasium. The gymnasium would have an indoor basketball court and be a big revenue generator if it were built. PARAB members discussed financial pros and cons. Feelings were mixed about the issue as a final decision has not been reached, and the Town will be scheduling another open meeting/public comment session soon.

c. Special Events

- Playground and restroom are still closed at Main St. park due to Covid-19.
- A drain has been completed at Mill Bridge Park.
- Summer camp is running smoothly; temperature and Covid-19 symptom checks are conducted on participants throughout the day. JG says Parks and Rec is examining the possibility of extending these sessions as parents return to work and kids are scheduled to return to school in August. There are regulatory issues surrounding the matter with DHHS and how the State defines a childcare or day care center.
- 500 kids are registered for youth fall athletics
- Virtual yoga on Tuesdays is still available
- Rolesville Parks and Rec is considering trying a drive-in movie event utilizing "pod system" to keep citizens safe, mirroring other cities that have held similar (and successful) events

6. COMMITTEE REPORTS

a. OSAG

- Derek covered the majority of OSAG issues earlier in this meeting and had no new items to report. There was some continued discussion about greenway standards as JG addressed email inquiries from the Kalas Falls neighbors about developing an 8 ft wide greenway on top of a sewer line in their area.
- JG closed tonight's discussion stating that a 10ft greenway is a standard. The Kalas subdivision would have to re-route their greenway by moving it parallel to their current desired location. PARAB members' response to this request (based on the current greenway standards) was that it would not be advisable to create the greenway on top of the sewer line. JG will relay that message.

7. ADJOURNMENT

Hearing no objections or further discussion, the meeting was adjourned by the Chair at 9:27 p.m.